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## **Seeking Expressions of Interest**

### **BOARD MEMBER**

#### **Cairns Regional Domestic Violence Service ('CRDVS') Vision**

Making a difference – bringing domestic and family violence to an end.

#### **Our Conviction**

Working from a gendered analysis that recognises women and children as bearing the brunt of domestic and family violence, we support clients to live life free from the impact and threat of violence in their lives, by providing by providing space and validation of their experience/s through a platform of safety and empowerment applying values and ethics consistent with our portfolio of services.

#### **Our commitment to the safety and wellbeing of children**

The CRDVS is committed to the physical and emotional safety and wellbeing of children and young people. CRDVS delivers its various services operating within legislation, frameworks and regulations including the Human Services Quality Framework; National Principles for Child Safe Organisations; DFV Services Practice principles, standards and guidance; Working with Children (Risk Management and Screening) Act 2000, Working with Children (Risk Management and Screening) Regulation 2011 and the Child Protection Act 1999.

We are a child safe organisation and all children who come into contact with our services will be provided with a welcoming and safe service.

#### **Board Member Purpose**

To work towards the CRDVS goals through effective governance, leadership, creativity and innovation.

#### **Organisational Responsibilities**

- Develop and implement the strategic direction in accordance with the Vision, Conviction and Strategic Plan
- Ensure a healthy and productive organisational culture
- Lead by example in terms of values, ethics and integrity
- Ensure fiduciary and legal obligations are met
- Plan, monitor and evaluate performance and the effectiveness of programs and projects
- Be ambassadors for the organisation

#### **Group Responsibilities**

- Participating constructively in all board discussions and respecting the views of others
- Encouraging open debate/courageous and robust conversations
- Working collegiately & collaboratively
- Problem solving
- Presenting a united front
- Being responsive and responsible
- Acting in good faith/disclosing conflicts of interest
- Being informed and prepared

## **Expectations of a Board member**

- Relevant, contemporary and representative leadership
- Acting at all times in accordance with the aims, principles and values of the organisation
- Advocating on a range of issues
- Being accountable and transparent
- Listening to members and giving them the opportunity to be heard

## **Preferred qualifications and experience**

This is an opportunity for an individual who is passionate about Cairns Regional Domestic Violence Service's vision and values.

Ideal candidates will have the following qualifications and/or experience:

- Professional experience in business, government, philanthropy, or the non-profit sector
- An understanding of domestic and family violence, including knowledge of cultural differences and needs and its effects on women, children and adolescents.
- A commitment to and understanding of CRDVS' clients
- Diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of CRDVS' clients

Service on CRDVS' Board is without remuneration, except for any travel and accommodation costs in relation to Board Members' duties.

**Aboriginal and Torres Strait Islander people and people from Culturally and Linguistically Diverse backgrounds are encouraged to apply.**

## **Time Demands (approximate):**

- Attend and actively participate in at least 75% of board meetings (10 monthly board meetings, approximately one and a half hours in length, on the 2<sup>nd</sup> Tuesday of the month, commencing at 7am)
- Attend and actively participate in sub-committee meetings and related work if required
- Attend and actively participate in the strategic planning session (1 weekend day)
- Attend and actively participate in the annual general meeting (1 hour)
- Attend new board member orientation (3-4 hours)

Currently Board meetings are being held via Teams video-link due to COVID-19 restrictions.

## **Selection Criteria**

1. What is your knowledge of the issues affecting women and children experiencing domestic and family violence?
2. Outline your knowledge of some of the barriers that may exist for women from Aboriginal and Torres Strait Islander and Culturally and Linguistically Diverse backgrounds when responding to domestic and family violence.
3. How have you contributed to, and what are your values in relation to, a supportive and collaborative staff team environment in a community based organisation?

## **Additional Information**

It is a requirement of this service that all Board Members have or obtain a 'Working with Children Card' (also known as a 'Blue Card') and undergo a National Police Criminal History check. Applicants for this position will be required to disclose any relevant criminal history (including convictions that are not recorded).

In addition, all Board members must undertake training in the National Principles for Child Safe Organisations. This training is provided via 11 short webinars and must be completed within three months of joining the CRDVS Board.

**Submission of Application**

Please submit your application and enclose a current resume with a minimum of two referees. Only applications addressing all the selection criteria will be considered.

Applications may be submitted via email to [ceo@dvcairns.org](mailto:ceo@dvcairns.org).

**For Further Information**

Please contact Sandra Keogh, CEO on 0455 501 044 for any further information.