

## **Position Description**

### **Job Title**

Child and Youth Worker, *As Kids See It* Tablelands programme

### **Our Vision:**

Making a difference – bringing domestic and family violence to an end.

### **Our Conviction:**

Working from a gendered analysis that recognises women and children as bearing the brunt of domestic and family violence, we support clients to live life free from the impact and threat of violence in their lives, by providing space and validation of their experience/s through a platform of safety and empowerment applying values and ethics consistent with our portfolio of services.

### **Position Objective**

The primary responsibility of this position is to provide a range of interventions with children and young people who have experienced domestic and/or family violence in order to reduce the impact and trauma of domestic and family violence on them.

A secondary component of this position is the provision of community education and interagency co-operation to work towards a concerted approach for the elimination of domestic and family violence within the region.

### **Hours of Work**

60 Hours per fortnight (0.8 FTE)

### **Salary & Conditions**

*Pro-rata* in accordance with the *Social, Community, Home Care and Disability Services Industry Award 2010* Worker Level 4.

All employees are required to comply with the policies and procedures established by the service.

The service strives to provide safe working conditions for its employees and thus implements a strict non smoking policy on its premises and in its car.

### **Organisational Relationships**

The Child and Youth Worker operates under the supervision and direction of the Senior Practitioner and the Chief Executive Officer and within the guidelines and policies set by the Cairns Regional Domestic Violence Service Inc Board.

## **Responsibilities**

1. Develop and provide appropriate, face to face counselling, group work and crisis support for children and young people who have experienced domestic and/or family violence, exercising professional judgement whilst working within the guidelines of relevant legislation and organisational policies.
2. Work flexibly with a variety of modalities, including Trauma Informed Practice, appropriate to counselling children and young people who have experienced or witnessed domestic and/or family violence as their individual needs and learning styles dictate.
3. Provide information and support to carers of child witnesses of domestic and/or family violence, individually and/or in group settings, to promote a supportive environment for those children.
4. Advocate for clients and develop and maintain links and networks with other organisations to provide effective services and improve coordination of appropriate responses to domestic and family violence.
5. Develop and maintain professional client resources for use in the service.
6. Provide phone and face to face crisis support, advocacy, information, and referral to people experiencing domestic and family violence, as part of the CRDVS team.
7. Prepare and maintain appropriate, accurate and confidential records of client work, including case management plans, reports and assessments as appropriate and statistical data as required by the Chief Executive Officer to satisfy the requirements of the CRDVS Service Agreement.
8. Participate actively in regular case management meetings with other CRDVS team members.
9. Undertake administrative tasks relevant to the position and assist in the general administration of the organisation.
10. Enhance greater community awareness of domestic and family violence and the effects it has on children and young people by participation in community education as required by the Senior Practitioner or Chief Executive Officer.
11. Actively participate in supervision (internally and externally) and professional development and training.
12. Work cooperatively as a member of a team to achieve the smooth and effective functioning of the Service and the achievement of organisational and client goals.
13. Comply with all CRDVS policies and procedures including the Code of Conduct which sets out expectations relating to behaviour and communication.
14. Undertake other duties as directed by the Senior Practitioner or Chief Executive Officer.

## **Qualifications**

[Essential] Possession of degree level tertiary qualifications in the social or behavioural sciences (eg. Psychology, Social Work, Counselling).

[Essential] Class C driving licence.

## **Key Selection Criteria**

KSC1 Demonstrated experience of and skills in counselling interventions and support to children and young people, and an ability to articulate theoretical frameworks from different counselling models including Trauma Informed Practice.

KSC2 Demonstrated understanding of developmental stages for children, adolescents and families.

KSC3 Demonstrated interpersonal skills with a proven ability to work cooperatively within a team environment to attain organisational and client goals, together with high level written and spoken communication in order to liaise with government and non-government agencies to advocate on behalf of clients.

KSC4 Demonstrated understanding of domestic and family violence, including knowledge of cultural differences and needs and its effects on women, children and adolescents and other issues affecting child welfare, such as child abuse.. An understanding of the gendered analysis of domestic and family violence is also required to be demonstrated.

KSC5 Demonstrated computer literacy skills, including Microsoft Office applications.

KSC6 Demonstrated knowledge, or the ability to rapidly acquire knowledge, of legislation impacting on situations of domestic and family violence including family law.

## **Additional Information**

The position is based in our Mareeba office but may require some travel to provide outreach based in other organisations across the Tablelands. The worker may also be required to provide relief work in Cairns and Mossman.

CRDVS is committed to continually striving towards a safe and healthy working environment, including taking all reasonably practicable steps required to protect clients, families, employees, and others from the risk of COVID-19. Therefore, all staff are to be fully vaccinated as an inherent requirement of employment.

It should be noted that Position Descriptions are under constant review and may be changed by the Chief Executive Officer, after consultation, at any time.

## **Our commitment to the safety and wellbeing of children**

The CRDVS is committed to the physical and emotional safety and wellbeing of children and young people. CRDVS delivers its various services operating within legislation, frameworks and regulations including the Human Services Quality Framework; National Principles for Child Safe Organisations;

DFV Services Practice principles, standards and guidance; Working with Children (Risk Management and Screening) Act 2000, Working with Children (Risk Management and Screening) Regulation 2011 and the Child Protection Act 1999.

Applicants for this position will be required to disclose any relevant criminal history (including convictions that are not recorded) and charges at the time of the interview.

It is a requirement of this service that all successful applicants also have or obtain a 'Working with Children Card' (also known as a 'Blue Card') and undergo a formal Police criminal history check.

**Submission of Application**

Please submit your application online and attach a current resume with a minimum of two referees. Only applications addressing all the selection criteria will be considered.

**For Further Information**

Please contact Sandra Keogh, Chief Executive Officer on 4033 6100 for any further information.

I confirm that I have read the above position description and have been given a copy for my records.

..... Date .....